

**South Natomas TMA™
Board of Directors Meeting
Wednesday, September 11th, 2024
Meeting Minutes**

I. Call to Order

SNTMA Secretary Martin Christian called the meeting to order via video conference call at approximately 8:03AM on Wednesday, September 11th, 2024, in Sacramento, CA. Attending were Eduardo Cavazos, Martin Christian, Natali Guerrero-Gonzales, Rukesh Maharjan, David Pavolko, and SNTMA staff Stephanie Merten and Jason Vitaich.

II. Approval of Previous Meeting's Minutes

A motion was made to approve the August 14th, 2024 SNTMA Board Meeting Minutes. The motion was moved by Martin Christian, seconded by David Pavolko. The motion passed unanimously, 5:0.

III. New Business

Executive Director Jason Vitaich delivered the following report:

2024 dues collection is going well, with 91% of dues collected as of September 2024.

Stephanie Merten delivered the following Membership Report:

- **Campaigns and events promoted through the Commuter Club (August)**
 - 8.20.24 Programs and Benefits email sent to all member companies – Programs & Services
- **Programs (August)**
 - 75 Telecommute subsidies awarded for the month of August
 - 13 Carpool subsidies awarded for the month of August
 - 20 Low Emissions subsidies awarded for the month of August
 - 2 Transit subsidies awarded for the month of August
 - 0 Amtrak subsidies awarded for the month of August
 - 0 Bike Maintenance subsidies awarded for the month of August
 - 1 Walk subsidy awarded for the month of August
 - 1 Residential Car Charging Station subsidy for the month of August
 - 9.5.24 Monthly Facebook Contest entry five entries/five people, all chose Amazon gift cards
 - 597 Facebook “Likes”, 614 followers
 - 8.22.24 \$25 Amazon “like” our Facebook page winner following monthly email
 - 9.9.24 Weekly Drawing for trip log keepers - \$25 Amazon cards

Meetings:

8/6/24 Meeting with SACOG regarding sacregion511.org contract ending, new vendor yet to be determined.

September 2024:

Email August subsidies, Facebook monthly prizes, weekly Amazon drawing gift cards (for trip log keepers) and “like.”

Promote September subsidy redemption dates and prepare for temporary sacregion511.org changes during vendor transition

10.30.24 Q4 Virtual Discussion Sacramento Urban Forest Plan (SUFP) – 8:30AM

August Alternative Trips (4.4k alt trips/ 89,759.3 alt miles) from sacregion511 trip log entries, break down by mode and compared to July, looking at trips (4.4k alt trips/ 89,874.9 alt miles)

Amtrak	.04%	Down	.19%	from July
Bike	3.38%	Up	.23%	
Carpool	8.46%	Up	.29%	
Drive Alone	5.97%	Down	.38%	
Electric Vehicle	13.51%	Down	1%	
Transit	1.29%	Down	.11%	
Telework	65.83%	Up	.76%	
Walk	.45%	Up	.40%	

36.4 tons of Co2 Reduced from our Air

\$54k saved

68k calories burned

IV. Adjourn

The meeting adjourned at approximately 8:25AM. The next SNTMA Board meeting is scheduled for Wednesday, October 9th, 2024, at 8:00 AM via video conference call in Sacramento, CA.

Respectfully submitted,

Martin Christian
SNTMA Secretary

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
Statement of Financial Position
As of June 30, 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	<u>Jun 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Checking - River City Bank	210,143.65
10200 · Liquid CD - River City Bank	270,475.26
10400 · PayPal	8,020.63
Total Checking/Savings	<u>488,639.54</u>
Accounts Receivable	
11000 · Accounts Receivable	50,465.43
11507 · Tenant Dues 2010	350.00
Total Accounts Receivable	<u>50,815.43</u>
Other Current Assets	
12505 · Employee Cash Advance	25.88
12501 · Prepaid Rent	730.72
Total Other Current Assets	<u>756.60</u>
Total Current Assets	<u>540,211.57</u>
Fixed Assets	
13000 · Furniture and Equipment	6,395.05
13100 · Website	5,750.00
13500 · Accumulated Depreciation	-12,145.05
Total Fixed Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>540,211.57</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
20210 · Visa Credit Card	2,424.41
Total Credit Cards	<u>2,424.41</u>
Other Current Liabilities	
20300 · Accrued Wages	14,534.27
20400 · Deferred Revenue	166,428.77
2100 · Payroll Liabilities	369.08
Total Other Current Liabilities	<u>181,332.12</u>
Total Current Liabilities	<u>183,756.53</u>
Total Liabilities	183,756.53
Equity	
39000 · Net Assets	346,961.15
Net Income	9,493.89
Total Equity	<u>356,455.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>540,211.57</u></u>
TOTAL LIABILITIES & EQUITY	<u><u>540,211.57</u></u>

No assurance is provided on this financial statement.

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.

Statement of Activities

For the Six Months Ended June 30, 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP On

	<u>Jan - Jun 24</u>
Ordinary Income/Expense	
Income	
40102 · Tenant Dues	170,674.06
Total Income	<u>170,674.06</u>
Gross Profit	170,674.06
Expense	
Administrative Expenses	
Salaries and Wages	
50100 · Salary - Executive Director	44,508.62
50120 · Salary - Member Services Mgr	29,696.68
Total Salaries and Wages	74,205.30
Payroll Expenses	
50300 · Employee Benefits	9,801.98
50325 · Payroll Fees - Staff Resources	1,388.15
50350 · Payroll Taxes	5,782.76
50400 · Worker's Compensation Insurance	455.00
50425 · 401(k) Match	2,140.59
Total Payroll Expenses	<u>19,568.48</u>
Total Administrative Expenses	93,773.78
Operating Expenses	
51025 · Dues and Subscriptions	498.87
51050 · Insurance	-139.29
51700 · Meals and Entertainment	57.31
51725 · Office Expense	286.35
51730 · Professional Fees	

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.

Statement of Activities

For the Six Months Ended June 30, 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Om

	Jan - Jun 24
Ordinary Income/Expense	
53401 · Accounting	2,355.00
53403 · Audit	5,750.00
53404 · Computer Administration (IT)	1,988.36
43406 · Bank Service and Finance Fees	60.00
Total 51730 · Professional Fees	10,153.36
51735 · Rent	4,384.32
51750 · Staff Seminars and Travel	10.00
52300 · Telephone and Utilities	1,733.55
Total Operating Expenses	16,984.47
Membership Programs & Outreach	
Subsidies	
51200 · Guaranteed Ride Home	247.50
51450 · Carpool Subsidy	3,635.00
51500 · Transit	
51501 · Amtrak	0.00
51500 · Transit - Other	675.00
Total 51500 · Transit	675.00
56010 · Bike Subsidy - Purchase	13,773.00
56015 · Bike Subsidy - Maintenance	900.00
56055 · Capital Improvements Program	4,560.00
56066 · Residential Car Charging Subsidy	1,500.00

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
Statement of Activities
For the Six Months Ended June 30, 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitt

	<u>Jan - Jun 24</u>
Ordinary Income/Expense	
56067 · Walking Subsidy	700.00
56068 · High Efficiency Auto Subsidy	5,650.00
56075 · Telecommute Subsidy	<u>11,000.00</u>
Total Subsidies	42,640.50
Outreach	
51595 · Marketing and Promotion Mat.	3,901.25
51600 · Commuter Club	
51590 · Commuter Club Incentives	2,225.00
52541 · CC Website Development	<u>670.00</u>
Total 51600 · Commuter Club	2,895.00
51804 · Annual Meeting	400.00
56070 · Facebook Contests and Incentive	<u>1,800.00</u>
Total Outreach	<u>8,996.25</u>
Total Membership Programs & Outreach	<u>51,636.75</u>
Total Expense	<u>162,395.00</u>
Net Ordinary Income	8,279.06
Other Income/Expense	
Other Income	
40200 · Interest Income	<u>1,214.83</u>
Total Other Income	<u>1,214.83</u>
Net Other Income	<u>1,214.83</u>
Net Income	<u><u>9,493.89</u></u>

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through June 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Apr - Jun 24	Budget	Jan - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
40120 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
40102 · Tenant Dues	83,224.39	77,503.00	170,674.06	155,002.00	310,000.00
40103 · Developer Dues	0.00	9,498.00	0.00	18,996.00	38,000.00
Total Income	83,224.39	87,001.00	170,674.06	173,998.00	348,000.00
Gross Profit	83,224.39	87,001.00	170,674.06	173,998.00	348,000.00
Expense					
Administrative Expenses					
Salaries and Wages					
50100 · Salary - Executive Director	23,966.18	22,254.30	44,508.62	44,508.60	89,017.20
50110 · Bonus - Executive Director	0.00	0.00	0.00	0.00	5,000.00
50120 · Salary - Member Services Mgr	15,990.52	14,848.32	29,696.68	29,696.64	59,393.28
50130 · Bonus - Member Services Mgr	0.00	0.00	0.00	0.00	3,000.00
50160 · PTO Payouts	0.00	0.00	0.00	0.00	14,000.00
Total Salaries and Wages	39,956.70	37,102.62	74,205.30	74,205.24	170,410.48
Payroll Expenses					
50300 · Employee Benefits	5,952.61	2,805.00	9,801.98	5,610.00	11,610.00
50325 · Payroll Fees - Staff Resources	608.40	825.00	1,388.15	1,650.00	3,300.00
50350 · Payroll Taxes	3,053.96	2,838.32	5,782.76	5,676.68	13,036.40
50400 · Worker's Compensation Insurance	227.50	414.00	455.00	830.00	1,703.00
50425 · 401(k) Match	1,198.68	1,113.04	2,140.59	2,226.13	5,112.31
Total Payroll Expenses	11,041.15	7,995.36	19,568.48	15,992.81	34,761.71
Total Administrative Expenses	50,997.85	45,097.98	93,773.78	90,198.05	205,172.19
Operating Expenses					

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through June 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Apr - Jun 24	Budget	Jan - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
51760 - Bad Debts	0.00	0.00	0.00	0.00	0.00
51000 - Automobile Expense	0.00	120.00	0.00	240.00	500.00
51010 - Business Tax	0.00	0.00	0.00	110.00	110.00
51015 - Depreciation	0.00	300.00	0.00	600.00	1,200.00
51025 - Dues and Subscriptions	378.99	950.00	498.87	1,100.00	1,100.00
51050 - Insurance	-139.29	0.00	-139.29	2,730.00	2,730.00
51700 - Meals and Entertainment	57.31	90.00	57.31	180.00	360.00
51725 - Office Expense	71.11	450.00	286.35	900.00	1,800.00
51730 - Professional Fees					
53401 - Accounting	1,310.00	1,050.00	2,355.00	2,100.00	4,200.00
53403 - Audit	0.00	0.00	5,750.00	5,000.00	5,000.00
53404 - Computer Administration (IT)	0.00	300.00	1,988.36	600.00	1,200.00
53405 - Legal	0.00	150.00	0.00	300.00	600.00
43406 - Bank Service and Finance Fees	30.00	0.00	60.00	0.00	0.00
Total 51730 - Professional Fees	1,340.00	1,500.00	10,153.36	8,000.00	11,000.00
51735 - Rent	2,192.16	2,192.28	4,384.32	4,384.44	8,768.76
51750 - Staff Seminars and Travel	10.00	120.00	10.00	240.00	500.00
52300 - Telephone and Utilities	786.94	1,539.00	1,733.55	3,078.00	6,156.00
Total Operating Expenses	4,697.22	7,261.28	16,984.47	21,562.44	34,224.76
Membership Programs & Outreach					
Subsidies					

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through June 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Apr - Jun 24	Budget	Jan - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
51200 · Guaranteed Ride Home	0.00	150.00	247.50	300.00	600.00
51400 · Vanpool Subsidy	0.00	330.00	0.00	660.00	1,320.00
51450 · Carpool Subsidy	1,850.00	4,500.00	3,635.00	9,000.00	18,000.00
51500 · Transit					
51501 · Amtrak	0.00	300.00	0.00	600.00	1,200.00
51500 · Transit - Other	525.00	1,125.00	675.00	2,250.00	4,500.00
Total 51500 · Transit	525.00	1,425.00	675.00	2,850.00	5,700.00
56010 · Bike Subsidy - Purchase	13,773.00	0.00	13,773.00	12,500.00	12,500.00
56015 · Bike Subsidy - Maintenance	500.00	1,800.00	900.00	3,600.00	7,200.00
56055 · Capital Improvements Program	4,560.00	15,000.00	4,560.00	15,000.00	15,000.00
56066 · Residential Car Charging Subsidy	500.00	2,500.05	1,500.00	5,000.10	10,000.00
56067 · Walking Subsidy	100.00	2,000.00	700.00	2,000.00	2,000.00
56068 · High Efficiency Auto Subsidy	3,000.00	3,000.00	5,650.00	6,000.00	12,000.00
56075 · Telecommute Subsidy	5,525.00	5,250.00	11,000.00	10,500.00	21,000.00
Total Subsidies	30,333.00	35,955.05	42,640.50	67,410.10	105,320.00
Programs					
56005 · Bike Safety Clinics	0.00	100.00	0.00	100.00	100.00
Total Programs	0.00	100.00	0.00	100.00	100.00
Outreach					
51505 · Property Manager Appreciation	0.00	0.00	0.00	0.00	700.00

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through June 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Apr - Jun 24	Budget	Jan - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
51595 - Marketing and Promotion Mat.	2,188.75	2,405.00	3,901.25	6,810.00	9,620.00
51600 - Commuter Club					
51590 - Commuter Club Incentives	1,975.00	375.00	2,225.00	750.00	1,500.00
52541 - CC Website Development	670.00	0.00	670.00	0.00	0.00
Total 51600 - Commuter Club	2,645.00	375.00	2,895.00	750.00	1,500.00
51804 - Annual Meeting					
51808 - Annual Member Recognition	0.00	0.00	0.00	0.00	0.00
51804 - Annual Meeting - Other	0.00	1,000.00	400.00	1,000.00	1,000.00
Total 51804 - Annual Meeting	0.00	1,000.00	400.00	1,000.00	1,000.00
51811 - Annual Member Recognition	0.00	0.00	0.00	0.00	1,800.00
52400 - Sponsorship	0.00	0.00	0.00	435.00	1,435.00
56002 - Bike Commute Month	0.00	0.00	0.00	500.00	500.00
56003 - Quarterly Educational Lunches	0.00	0.00	0.00	0.00	0.00
56070 - Facebook Contests and Incentive	700.00	1,440.00	1,800.00	2,430.00	4,410.00
Total Outreach	5,533.75	5,220.00	8,996.25	11,925.00	20,965.00
Total Membership Programs & Outreach	35,866.75	41,275.05	51,636.75	79,435.10	126,385.00
Total Expense	91,561.82	93,634.31	162,395.00	191,195.59	365,781.95
Net Ordinary Income	-8,337.43	-6,633.31	8,279.06	-17,197.59	-17,781.95
Other Income/Expense					
Other Income					
40200 - Interest Income	706.20	360.00	1,214.83	720.00	1,440.00
Total Other Income	706.20	360.00	1,214.83	720.00	1,440.00

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through June 2024

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Apr - Jun 24	Budget	Jan - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Net Other Income	706.20	360.00	1,214.83	720.00	1,440.00
Net Income	-7,631.23	-6,273.31	9,493.89	-16,477.59	-16,341.95

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
Quarterly Investment Policy Report
As of June 30, 2024

Business Banking Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Cash in River City Checking	\$ 210,143.65	Cash/Cash Eqv	0.0.0%	NA
Business Banking Account SubTotal	\$ 210,143.65			
Business Checking Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Cash in PayPal	\$ 8,020.63	Cash/Cash Eqv	0.0.0%	NA
Business Checking Account SubTotal	\$ 8,020.63			
Operating Reserve Account	Total	Investment Type	Investment Return (APR)	Maturity Date
River City Bank Liquid CD	\$ 270,475.26	Cash/Cash Eqv	0.31%	Monthly
Operating Reserve Account SubTotal	\$ 270,475.26			
Capital Investment Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Change In Investment Value	\$ -			
Capital Investment Account SubTotal	\$ -			
Grand Total	\$ 488,639.54			

Average Monthly Revenue Estimate \$ -
Average Monthly Expense Estimate \$ 30,000.00

		Cash Flow Guidelines			
Account	Total (\$)	Months Available	Minimum	Target	Maximum
Business Banking Account	\$ 210,144	7.0	2	3	4
Business Checking Account	\$ 8,021	0.3			
Operating Reserve Account	\$ 270,475	9.0	4	9	12
Capital Investment Account	\$ -	0.0	0	3	6
Total	\$ 488,640				

		Asset Allocation Guidelines			
Account	Total (\$)	Percentage	Minimum	Target	Maximum
Cash/Cash Equivalent	\$ 488,640	100%	50%	75%	100%
Fixed Income	\$ -	0%	0%	25%	40%
Equity	\$ -	0%	0%	0%	10%
Total	\$ 488,640				

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
A/R Aging Summary
As of June 30, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Asomeo Environmental Restoration	0.00	0.00	0.00	0.00	1,965.60	1,965.60
California Bank & Trust	0.00	0.00	0.00	0.00	604.65	604.65
California Fire Foundation	0.00	0.00	0.00	0.00	450.00	450.00
California League of Food Producers	0.00	0.00	0.00	0.00	570.30	570.30
Carol Nygard & Associates	0.00	0.00	0.00	0.00	0.00	0.00
Charge Engineering	0.00	0.00	0.00	0.00	3,483.90	3,483.90
Comcast	0.00	0.00	0.00	0.00	-609.30	-609.30
Communications Workers of America	0.00	0.00	0.00	0.00	4,105.35	4,105.35
Dale Carnegie	0.00	0.00	0.00	0.00	450.00	450.00
Dept. of Food & Agriculture, State of CA	0.00	0.00	0.00	0.00	0.28	0.28
Dewberry	0.00	0.00	0.00	0.00	1,673.40	1,673.40
Don Wigglesworth	0.00	0.00	0.00	0.00	450.00	450.00
EC Telecom	0.00	0.00	0.00	0.00	450.00	450.00
First Washington Realty	0.00	0.00	0.00	0.00	450.00	450.00
Hartman King	0.00	0.00	0.00	0.00	450.00	450.00
Image Source	0.00	0.00	0.00	0.00	450.00	450.00
Johanson & Associates	0.00	0.00	0.00	0.00	0.00	0.00
John Zink Company, LLC	0.00	0.00	0.00	0.00	1,700.55	1,700.55
Law Offices of Shahin Karim (USAA)	0.00	0.00	0.00	0.00	942.30	942.30
Mental Health America of CA	0.00	0.00	0.00	0.00	450.00	450.00
NCS Pearson, Inc.	0.00	0.00	0.00	0.00	1,091.40	1,091.40
Newfront Insurance	0.00	0.00	0.00	0.00	1,018.50	1,018.50
Newport Healthcare	0.00	0.00	0.00	0.00	1,918.65	1,918.65
Paragon Partners	0.00	0.00	0.00	0.00	450.00	450.00
PBK Architects, Inc.	0.00	0.00	0.00	0.00	1,023.75	1,023.75
Quorum Technologies	0.00	0.00	0.00	0.00	450.00	450.00
Ratto Law Firm	0.00	0.00	0.00	0.00	869.20	869.20
River Plaza Owners Association	0.00	0.00	0.00	0.00	18,084.60	18,084.60
Sacramento Area Council Govts	0.00	0.00	0.00	0.00	0.00	0.00
Seasons Hospice & Palliative Care	0.00	0.00	0.00	0.00	615.15	615.15
SNTMA(c)	0.00	0.00	0.00	0.00	0.00	0.00
State Farm	0.00	0.00	0.00	0.00	450.00	450.00
T3RA Logistics	0.00	0.00	0.00	0.00	744.90	744.90
University of Phoenix	0.00	0.00	0.00	0.00	3,331.05	3,331.05
WATI	0.00	0.00	0.00	0.00	900.00	900.00
Zennify	0.00	0.00	0.00	0.00	1,381.20	1,381.20
TOTAL	0.00	0.00	0.00	0.00	50,815.43	50,815.43

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
A/R Aging Detail
As of June 30, 2024

	Type	Date	Num	Name	Terms	Due Date	Aging	Open Balance
Current								
Total Current								
1 - 30								
Total 1 - 30								
31 - 60								
Total 31 - 60								
61 - 90								
Total 61 - 90								
> 90								
	Invoice	01/01/2010	105	Johanson & Associates	Due Upon Receipt	01/01/2010	5,294	350.00
	Credit Memo	07/13/2016	1114	Ratto Law Firm		07/13/2016	2,909	-87.50
	Payment	02/28/2017	1102324419	Sacramento Area Council Govts				-9,334.87
	Invoice	07/19/2017	1312	Dept. of Food & Agriculture, State of CA	Due Upon Receipt	07/19/2017	2,538	0.28
	General Jour	12/31/2017	PB0316-15	Sacramento Area Council Govts				9,334.87
	General Jour	12/31/2017	PB062016-13	Sacramento Area Council Govts				16,816.00
	Credit Memo	03/31/2018	1522	Johanson & Associates		03/31/2018	2,283	-350.00
	General Jour	12/31/2018	PB062016-28	SNTMA(c)				-18,315.00
	General Jour	12/31/2018	PB062016-29	SNTMA(c)				900.00
	General Jour	12/31/2018	PB062016-30	Sacramento Area Council Govts				-16,816.00
	General Jour	12/31/2018	PB062016-32	SNTMA(c)				-22,929.00
	General Jour	12/31/2018	PB062016-33	Sacramento Area Council Govts				10,000.00
	General Jour	12/31/2018	PB062016-41	SNTMA(c)				3,704.50
	Payment	01/02/2019	3488	Carol Nygard & Associates				-237.90
	General Jour	10/31/2019	PB062016-35	Sacramento Area Council Govts				-16,816.00
	General Jour	12/31/2019	PB062016-37	Sacramento Area Council Govts				6,816.00
	Invoice	01/02/2020	1800	Carol Nygard & Associates	Due Upon Receipt	01/02/2020	1,641	237.90
	General Jour	12/31/2020	PB062016-44	SNTMA(c)				16,210.12
	General Jour	08/26/2021	PB062016-4	SNTMA(c)				320.14
	General Jour	12/31/2021	PB062016-29	SNTMA(c)				-8,057.57
	Invoice	01/03/2022	2182	Asomeo Environmental Restoration	Due Upon Receipt	01/03/2022	909	655.20
	Invoice	01/03/2022	2233	Communications Workers of America	Due Upon Receipt	01/03/2022	909	1,368.45
	General Jour	01/03/2022	PB062016-5	SNTMA(c)				2,525.85
	General Jour	01/31/2022	PB062016-17	SNTMA(c)				40.50
	General Jour	03/31/2022	PB062016-29	SNTMA(c)				997.05
	General Jour	05/31/2022	PB062016-6	SNTMA(c)				-2,845.99
	General Jour	09/30/2022	PB062016-16	SNTMA(c)				-997.05
	General Jour	10/01/2022	PB062016-18	SNTMA(c)				-40.50
	General Jour	12/31/2022	PB062016-29	SNTMA(c)				4,071.78
	General Jour	12/31/2022	PB062016-16	SNTMA(c)				-59,715.00
	Invoice	01/02/2023	2360	Asomeo Environmental Restoration	Due Upon Receipt	01/02/2023	545	655.20
	Invoice	01/02/2023	2404	Communications Workers of America	Due Upon Receipt	01/02/2023	545	1,368.45
	Invoice	01/02/2023	2411	Dewberry	Due Upon Receipt	01/02/2023	545	836.70
	Invoice	01/02/2023	2453	Law Offices of Shahin Karim (USAA)	Due Upon Receipt	01/02/2023	545	471.15
	Invoice	01/02/2023	2463	NCS Pearson, Inc.	Due Upon Receipt	01/02/2023	545	545.70
	Invoice	01/02/2023	2481	Ratto Law Firm	Due Upon Receipt	01/02/2023	545	478.35
	Invoice	01/02/2023	2510	WATI	Due Upon Receipt	01/02/2023	545	450.00
	Invoice	01/02/2023	2516	Charge Engineering	Due Upon Receipt	01/02/2023	545	1,741.95
	General Jour	12/31/2023	PB062016-17	SNTMA(c)				84,130.17
	Invoice	01/02/2024	2555	Asomeo Environmental Restoration	Due Upon Receipt	01/02/2024	180	655.20
	Invoice	01/03/2024	2583	California Bank & Trust	Due Upon Receipt	01/03/2024	179	604.65
	Invoice	01/03/2024	2585	California Fire Foundation	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2592	Charge Engineering	Due Upon Receipt	01/03/2024	179	1,741.95
	Invoice	01/03/2024	2601	Communications Workers of America	Due Upon Receipt	01/03/2024	179	1,368.45
	Invoice	01/03/2024	2602	Dale Carnegie	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2607	Dewberry	Due Upon Receipt	01/03/2024	179	836.70
	Invoice	01/03/2024	2610	Don Wigglesworth	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2611	EC Telecom	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2615	First Washington Realty	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2625	Hartman King	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2630	Basin Street	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2631	California League of Food Producers	Due Upon Receipt	01/03/2024	179	570.30
	Invoice	01/03/2024	2641	John Zink Company, LLC	Due Upon Receipt	01/03/2024	179	1,700.55
	Invoice	01/03/2024	2652	Law Offices of Shahin Karim (USAA)	Due Upon Receipt	01/03/2024	179	471.15
	Invoice	01/03/2024	2664	NCS Pearson, Inc.	Due Upon Receipt	01/03/2024	179	545.70
	Invoice	01/03/2024	2665	Newfront Insurance	Due Upon Receipt	01/03/2024	179	1,018.50
	Invoice	01/03/2024	2672	Paragon Partners	Due Upon Receipt	01/03/2024	179	450.00
	Invoice	01/03/2024	2675	PBK Architects, Inc.	Due Upon Receipt	01/03/2024	179	1,023.75

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
A/R Aging Detail
 As of June 30, 2024

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through September 2023

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Jul - Sep 23	Budget	Jan - Sep 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
51505 - Property Manager Appreciation	0.00	0.00	0.00	0.00	700.00
51595 - Marketing and Promotion Mat.	0.00	405.00	1,420.00	7,215.00	9,620.00
51600 - Commuter Club					
51590 - Commuter Club Incentives	1,805.00	375.00	3,885.00	1,125.00	1,500.00
52541 - CC Website Development	0.00		1,290.00		
Total 51600 - Commuter Club	1,805.00	375.00	5,175.00	1,125.00	1,500.00
51804 - Annual Meeting					
51808 - Annual Member Recognition	0.00	0.00	0.00	0.00	1,800.00
51804 - Annual Meeting - Other	0.00	0.00	572.71	1,000.00	1,000.00
Total 51804 - Annual Meeting	0.00	0.00	572.71	1,000.00	2,800.00
52400 - Sponsorship	0.00	1,000.00	0.00	1,435.00	1,435.00
56002 - Bike Commute Month	0.00	0.00	0.00	500.00	500.00
56003 - Quarterly Educational Lunches	0.00		25.00		
56070 - Facebook Contests and Incentive	370.00	480.00	1,675.00	1,890.00	2,370.00
Total Outreach	2,175.00	2,260.00	8,867.71	13,165.00	18,925.00
Total Membership Programs & Outreach	13,097.50	21,215.05	59,880.56	101,530.15	126,245.20
Total Expense	67,805.09	72,326.28	221,150.15	263,792.96	364,042.24
Net Ordinary Income	13,739.22	14,169.72	54,855.41	-4,296.96	-18,042.24
Other Income/Expense					
Other Income					
40200 - Interest Income	522.82	360.00	1,835.41	1,080.00	1,440.00
Total Other Income	522.82	360.00	1,835.41	1,080.00	1,440.00

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
SUPPLEMENTAL Statement of Activities
January through September 2023

Substantially All Disclosures and Statement of Functional Expenses Required by GAAP Omitted

	Jul - Sep 23	Budget	Jan - Sep 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Net Other Income	522.82	360.00	1,835.41	1,080.00	1,440.00
Net Income	14,262.04	14,529.72	56,690.82	-3,216.96	-16,602.24

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
Quarterly Investment Policy Report
As of September 30, 2023

Business Banking Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Cash in River City Checking	\$ 207,862.73	Cash/Cash Eqv	0.0.0%	NA
Business Banking Account SubTotal	\$ 207,862.73			
Business Checking Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Cash in PayPal	\$ 5,578.63	Cash/Cash Eqv	0.0.0%	NA
Business Checking Account SubTotal	\$ 5,578.63			
Operating Reserve Account	Total	Investment Type	Investment Return (APR)	Maturity Date
River City Bank Liquid CD	\$ 214,599.65	Cash/Cash Eqv	0.31%	Monthly
Operating Reserve Account SubTotal	\$ 214,599.65			
Capital Investment Account	Total	Investment Type	Investment Return (APR)	Maturity Date
Change In Investment Value	\$ -			
Capital Investment Account Subtotal	\$ -			
Grand Total	\$ 428,041.01			

Average Monthly Revenue Estimate \$ -
Average Monthly Expense Estimate \$ 30,000.00

		Cash Flow Guidelines			
Account	Total (\$)	Months Available	Minimum	Target	Maximum
Business Banking Account	\$ 207,863	6.9	2	3	4
Business Checking Account	\$ 5,579	0.2			
Operating Reserve Account	\$ 214,600	7.2	4	9	12
Capital Investment Account	\$ -	0.0	0	3	6
Total	\$ 428,041				

		Asset Allocation Guidelines			
Account	Total (\$)	Percentage	Minimum	Target	Maximum
Cash/Cash Equivalent	\$ 428,041	100%	50%	75%	100%
Fixed Income	\$ -	0%	0%	25%	40%
Equity	\$ -	0%	0%	0%	10%
Total	\$ 428,041				

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.

A/R Aging Summary

As of September 30, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ameriprise 2804	0.00	0.00	0.00	0.00	900.00	900.00
Avleon Young 2555	0.00	0.00	0.00	0.00	7,650.00	7,650.00
Barrett Business Services, Inc.	0.00	0.00	0.00	0.00	1,150.20	1,150.20
California Bank & Trust	0.00	0.00	0.00	0.00	3,330.90	3,330.90
Carol Nygard & Associates	0.00	0.00	0.00	0.00	212.10	212.10
Charge Engineering	0.00	0.00	0.00	0.00	1,741.95	1,741.95
Communications Workers of America	0.00	0.00	0.00	0.00	2,736.90	2,736.90
Dale Carnegie	0.00	0.00	0.00	0.00	450.00	450.00
Dan Parrish Insurance Services	0.00	0.00	0.00	0.00	900.00	900.00
Dennis Hengeveld	0.00	0.00	0.00	0.00	450.00	450.00
Dept. of Food & Agriculture, State of CA	0.00	0.00	0.00	0.00	0.28	0.28
Dewberry	0.00	0.00	0.00	0.00	1,673.40	1,673.40
Imagine Reporting	0.00	0.00	0.00	0.00	450.00	450.00
Johanson & Associates	0.00	0.00	0.00	0.00	1,800.00	1,800.00
Law Office of Crystal Cunningham	0.00	0.00	0.00	0.00	1,800.00	1,800.00
Law Offices of Shahin Karim (USAA)	0.00	0.00	0.00	0.00	471.15	471.15
NCS Pearson, Inc.	0.00	0.00	0.00	0.00	545.70	545.70
NV 5	0.00	0.00	0.00	0.00	1,040.70	1,040.70
OSI 2435	0.00	0.00	0.00	0.00	12,162.90	12,162.90
Parsons	0.00	0.00	0.00	0.00	2,632.50	2,632.50
PBK Architects, Inc.	0.00	0.00	0.00	0.00	1,023.75	1,023.75
Ratto Law Firm	0.00	0.00	0.00	0.00	390.85	390.85
River Plaza Owners Association	0.00	0.00	0.00	0.00	72,338.40	72,338.40
Sacramento Area Council Govts	0.00	0.00	0.00	0.00	0.00	0.00
SNTMA(c)	0.00	0.00	0.00	0.00	-24,415.17	-24,415.17
State Farm	0.00	0.00	0.00	0.00	1,350.00	1,350.00
T-Mobile	0.00	0.00	0.00	0.00	11,182.20	11,182.20
Victor Insurance	0.00	0.00	0.00	0.00	450.00	450.00
WATI	0.00	0.00	0.00	0.00	450.00	450.00
TOTAL	0.00	0.00	0.00	0.00	106,179.11	106,179.11

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
A/R Aging Detail
As of September 30, 2023

	Type	Date	Num	Name	Terms	Due Date	Aging	Open Balance
Current								
Total Current								
1 - 30								
Total 1 - 30								
31 - 60								
Total 31 - 60								
61 - 90								
Total 61 - 90								
> 90								
	Invoice	01/01/2010	105	Johanson & Associates	Due Upon Receipt	01/01/2010	5,020	350.00
	Credit Memo	07/13/2016	1114	Ratto Law Firm		07/13/2016	2,635	-87.50
	Payment	02/28/2017	1102324419	Sacramento Area Council Govts				-9,334.87
	Invoice	07/19/2017	1312	Dept. of Food & Agriculture, State of CA	Due Upon Receipt	07/19/2017	2,264	0.28
	General Journ	12/31/2017	PB0316-15	Sacramento Area Council Govts				9,334.87
	General Journ	12/31/2017	PB062016-13	Sacramento Area Council Govts				16,816.00
	Invoice	01/02/2018	1451	OSI 2495	Due Upon Receipt	01/02/2018	2,097	790.20
	Credit Memo	03/31/2018	1522	Johanson & Associates		03/31/2018	2,009	-350.00
	General Journ	12/31/2018	PB062016-28	SNTMA(c)				-18,315.00
	General Journ	12/31/2018	PB062016-29	SNTMA(c)				900.00
	General Journ	12/31/2018	PB062016-30	Sacramento Area Council Govts				-16,816.00
	General Journ	12/31/2018	PB062016-32	SNTMA(c)				-22,929.00
	General Journ	12/31/2018	PB062016-33	Sacramento Area Council Govts				10,000.00
	General Journ	12/31/2018	PB062016-41	SNTMA(c)				3,704.50
	Invoice	01/02/2019	1668	OSI 2495	Due Upon Receipt	01/02/2019	1,732	790.20
	Payment	01/02/2019	3488	Carol Nygard & Associates				-237.90
	General Journ	10/31/2019	PB062016-35	Sacramento Area Council Govts				-16,816.00
	General Journ	12/31/2019	PB062016-37	Sacramento Area Council Govts				6,816.00
	Invoice	01/02/2020	1800	Carol Nygard & Associates	Due Upon Receipt	01/02/2020	1,367	450.00
	Invoice	01/02/2020	1863	Johanson & Associates	Due Upon Receipt	01/02/2020	1,367	450.00
	Invoice	01/02/2020	1875	Law Office of Crystal Cunningham	Due Upon Receipt	01/02/2020	1,367	450.00
	Invoice	01/02/2020	1900	OSI 2495	Due Upon Receipt	01/02/2020	1,367	2,294.40
	Invoice	01/02/2020	1917	River Plaza Owners Association	Due Upon Receipt	01/02/2020	1,367	18,084.60
	Invoice	01/02/2020	1941	T-Mobile	Due Upon Receipt	01/02/2020	1,367	2,795.55
	General Journ	12/31/2020	PB062016-44	SNTMA(c)				16,210.12
	Invoice	01/04/2021	2042	Dan Parrish Insurance Services	Due Upon Receipt	01/04/2021	999	450.00
	Invoice	01/04/2021	2077	Johanson & Associates	Due Upon Receipt	01/04/2021	999	450.00
	Invoice	01/04/2021	2086	Law Office of Crystal Cunningham	Due Upon Receipt	01/04/2021	999	450.00
	Invoice	01/04/2021	2106	OSI 2495	Due Upon Receipt	01/04/2021	999	2,762.70
	Invoice	01/04/2021	2111	Parsons	Due Upon Receipt	01/04/2021	999	877.50
	Invoice	01/04/2021	2122	River Plaza Owners Association	Due Upon Receipt	01/04/2021	999	18,084.60
	Invoice	01/04/2021	2132	State Farm	Due Upon Receipt	01/04/2021	999	450.00
	Invoice	01/04/2021	2140	T-Mobile	Due Upon Receipt	01/04/2021	999	2,795.55
	General Journ	08/26/2021	PB062016-4	SNTMA(c)				320.14
	General Journ	12/31/2021	PB062016-29	SNTMA(c)				-8,057.57
	Invoice	01/03/2022	2179	Ameriprise 2804	Due Upon Receipt	01/03/2022	635	450.00
	Invoice	01/03/2022	2182	Asomeo Environmental Restoration	Due Upon Receipt	01/03/2022	635	655.20
	Invoice	01/03/2022	2186	Barrett Business Services, Inc.	Due Upon Receipt	01/03/2022	635	1,150.20
	Invoice	01/03/2022	2211	California Bank & Trust	Due Upon Receipt	01/03/2022	635	1,665.45
	Invoice	01/03/2022	2233	Communications Workers of America	Due Upon Receipt	01/03/2022	635	1,368.45
	Invoice	01/03/2022	2234	Dan Parrish Insurance Services	Due Upon Receipt	01/03/2022	635	450.00
	Invoice	01/03/2022	2238	Dewberry	Due Upon Receipt	01/03/2022	635	836.70
	Invoice	01/03/2022	2265	Imagine Reporting	Due Upon Receipt	01/03/2022	635	450.00
	Invoice	01/03/2022	2270	Johanson & Associates	Due Upon Receipt	01/03/2022	635	450.00
	Invoice	01/03/2022	2281	Law Office of Crystal Cunningham	Due Upon Receipt	01/03/2022	635	450.00
	Invoice	01/03/2022	2299	NV 5	Due Upon Receipt	01/03/2022	635	520.35
	Invoice	01/03/2022	2302	OSI 2495	Due Upon Receipt	01/03/2022	635	2,762.70
	Invoice	01/03/2022	2310	Parsons	Due Upon Receipt	01/03/2022	635	877.50
	Invoice	01/03/2022	2320	River Plaza Owners Association	Due Upon Receipt	01/03/2022	635	18,084.60
	Invoice	01/03/2022	2329	State Farm	Due Upon Receipt	01/03/2022	635	450.00
	Invoice	01/03/2022	2337	T-Mobile	Due Upon Receipt	01/03/2022	635	2,795.55
	General Journ	01/03/2022	PB062016-5	SNTMA(c)				2,525.85
	General Journ	01/31/2022	PB062016-17	SNTMA(c)				40.50
	General Journ	03/31/2022	PB062016-29	SNTMA(c)				997.05
	General Journ	05/31/2022	PB062016-6	SNTMA(c)				-2,845.99
	General Journ	09/30/2022	PB062016-16	SNTMA(c)				-997.05
	General Journ	10/01/2022	PB062016-18	SNTMA(c)				-40.50

SO. NATOMAS TRANSPORTATION MANAGEMENT ASSN.
A/R Aging Detail
 As of September 30, 2023

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